

**Full Name:** AKINYELE, OLAMIDE OLAMIPOSI  
**Title:** Miss  
**Sex:** Female  
**Date of Birth:** 17<sup>th</sup> March, 2000  
**Place of Birth:** Idanre  
**State and Local Govt of Origin:** Ondo State, Idanre Local Government  
**Nationality:** Nigerian  
**Permanent Home Address:** 41, Commercial Road, Alade-Idanre  
**Current Postal/Contact Address:** 20 Kajola Street, Oda Road, Akure  
**E-mail Address/GSM:** olamideolamiposi4@gmail.com  
**Marital Status:** Single  
**Next of kin:** Mrs. Motilola Akinyele  
**Next of kin's address & email:** 41, Commercial Road, Alade-Idanre  
**Next of kin's Tel:** 09035922844

**INSTITUTIONS ATTENDED WITH DATES:**

Adeyemi College of Education, Ondo	2016-2019
Pragmatic College, Odode-Idanre	2012-2016
L.A. Primary School, Atosin-Idanre	2006-2010

**ACADEMIC QUALIFICATIONS WITH DATES:**

National Certificate of Education (NCE)	2019
National Examination Council (NECO)	2016
Primary School Leaving Certificate	2010

**PROFESSIONAL QUALIFICATIONS WITH DATES:**

National Certificate of Education (NCE)

**HONOURS, DISTINCTIONS AND MEMBERSHIP OF PROFESSIONAL BODIES:**

\*Member of Historical Society of Nigeria (HISTORIAN)

**WORKING EXPERIENCE**

Computer Operator at God's Grace Business Center, Alade-Idanre	2016-2018
United Primary School Ijigba, Oda Road, Akure	2018-2019
Ceci Mega Plaza, Alagbaka Akure	2020-2021

### **Responsibilities**

- Organizing and storing paperwork, documents and computer-based information
- Teaching and instructing workers and students on ICT
- Use of computer word processing, spreadsheet, and database software to prepare reports, memos, and documents
- Coordinating the maintenance of office equipment
- Ensure regulatory compliance with prevailing rules and policies affecting the operations of the Department.
- Keeping detailed record of goods purchase.
- General duties as may be assigned from time to time.

### **EXTRA-CURRICULAR ACTIVITIES**

Reading, Singing and Travelling

### **REFEREES**

#### **Mr. Pelumi Benjamin**

Lecturer,  
Department of History,  
Adeyemi College of Education, Ondo,  
Ondo State.  
**07038762220**

#### **Cyril Iduh**

34AB, Obinze Barracks, Owerri  
Imo State.  
**08064320707**

#### **Dr. Ibirongbe D.O.**

Lecturer,  
Department of Community Medicine,  
University of Medical Sciences, Ondo,  
Ondo State.  
**08035617453**

**Signature and Date**