**CURRICULUM VITAE**

**PERSONAL DATA**

**NAME:** Agboola Tayelolu Omobola **DATE OF BIRTH:** 2nd September, 1978

**E-mail:** tagboola@unimed.edu.ng

**NATIONALITY:**  Nigerian

**STATE OF ORIGIN:** Ondo State

**SENATORIAL DISTRICT:** Ondo South

**LOCAL GOVERNMENT AREA:**  Akure South

**PERMANENT HOME ADDRESS**: Flat 121, Ala Quarters Akure Ondo State

**MARITAL STATUS:** Married

**NUMBER OF CHILDREN:** 3, Children (13 YEARS, 11YEARS, 7 YEARS)

**NEXT OF KIN:**  Miss Eyemide Agboola

**E-MAIL**: bioduntiwo@gmail.com

**PHONE:** 08030787255

**DATE OF ASUMPTION OF DUTY:**  9th December, 2019

**RANK/STATUS OF FIRST APPOINTMENT:**  Confidential Secretary I

**PRESENT STATUS:** Personal Secretary II

**DATE OF LAST PROMOTION:** 1st October, 2023

**PRESENT SALARY SCALE:** CONTISS 8 STEP 2

**DATE OF CONFIRMATION OF APPOINTMENT:** 9th December, 2022

**FACULTY/DIRECTORATE:** Faculty of Medical Rehabilitation

**DEPARTMENT/UNIT:** Dean’s Officer

**EDUCATIONAL BACKGROUND**

**Higher Educational Institutions Attended with dates:**

* Ondo State Polytechnic,Owo, Ondo State 2007
* Ondo State Polytechnic, Owo, Ondo State 2004
* Iapo High School, Akure, Ondo State 1996
* St Anthony Primary School, Akure, Ondo State 1990

**Academic/Professional Qualification:**

* Ondo State Polytechnic,Owo, Ondo State Higher National Diploma
* Ondo State Polytechnic, Owo, Ondo State National Diploma
* Iapo High School, Akure, Ondo State SSCE
* St Anthony Primary School, Akure, Ondo State PSLC

**APPOINTMENTS AND WORK EXPERIENCE**

* University of Medical Sciences Ondo 2019 - Till Date
* National Industrial Court of Nigeria Akure July 2019 – Nov, 2019
* Calvary International Schools, Akure 2017 – 2019
* Impact Groups of School, Akure 2008 -2017
* Royal Covenant Heritage Foundation Ilorin, Kwara State
* NYSC (Secretary and Logistics Officer ) 2007

**CONFERENCES, SEMINARS AND WORKSHOPS ATTENDED WITH DATES:**

1. Advance Digital Appreciation Programme for Tertiary Institution 2020
2. Association of Professional Secretaries of Nigeria (APSSON).Ilorin 2021
3. Effective Delivery work ethics, Personal effectiveness an attitudinal Change.

 Eko Hotel and Suites, Lagos. Feb, 2024

**Services within the Department**

- taking care of the mails both incoming and outgoing mails

- Carrying out relevance follow up work for meetings

- Maintenance of appropriate records

- Typing of documents

 - Attending to visitors

Other duties assigned to me time to time

 **REFEREES**

1. **Pastor Abiodun Oni**

Director of Finance,

Ministry of Education,

Akure, Ondo State

08033100339

1. **Mrs. Folasade Amure**

Ministry of Education,

Akure,

Ondo State

080344411965

1. **Pastor Gbnga Ojuloge**

RCCG, Zonal Pastor

Success, Akure,

Ondo State

08033977208

Signature………………………………………. Date…………………………….