#  CURRICULUM VITAE

#  ANAWOYE, Mojisola Atinuke

# Section (A) Personal Data

# Name (surname first): ANAWOYE Mojisola Atinuke

# Title: Miss

# Sex: Female

# Date of birth: February 15th, 1996

# Place of birth: Idanre

# State of origin: Ondo state

# Local Government Area: Idanre local government

# Nationality: Nigerian

# Permanent home address: Oba Afunbiowo Estate off Idanre Road Akure

# Current postal/Postal Address: Nil

# Email: darasimimoji@gmail.com

# Telephone number: 09032314832

# Marital Status: Single

# Next of Kin: Mr. Anawoye Amos

# Next of Kin Address: Oba Afunbiowo Estate off Idanre Road Akure

# Next of Kin Email: amosinchrist4u@gmail.com

# Next of Kin Telephone number: 07030714937

# Position Applied For: Accountant II

**INSTITUTIONS ATTENDED WITH DATES: DATE**

* Adekunle Ajasin University, Akungba-Akoko, Nigeria 2022-Till date.

M.Sc. Accounting

* Adekunle Ajasin University, Akungba-Akoko, Nigeria 2016 – 2020

B.Sc. Accounting

* Rufus Giwa Polytechnic, Owo, Nigeria 2013 – 2015

 OND Accounting

**ACADEMIC QUALIFICATIONS WITH DATE: DATE**

* M.Sc. Accounting (in view)
* B.Sc. Accounting (Second Class Upper Division) 2020
* OND Accounting (Upper Class Division) 2015

**PROFESSIONAL QUALIFICATIONS WITH DATES**

* Member - Associate Chartered Accountant 2024

**WORK EXPERIENCE:** **DATE**

(A). Office of the Accountant General, Ondo State 2022-2024

**Summary of Job Schedule at Office of the Accountant General, Ondo State**

* Performing general ledger accounting daily.
* Preparing cashbooks using Microsoft excel.
* Raising payment voucher for daily transaction.
* Raising payment request for transactions.
* Reconciling bank statements with cashbook using Microsoft excel.

(B). NYSC at Ilesa Grammar School, Ilesa 2020-2021

**Summary of Job Schedule at Ilesa Grammar School, Ilesa**

* Monitored and recorded the progress of pupils and created plans for improvement.
* Worked with pupils with various learning needs to help them achieve their greatest potential.
* Served as an encouraging mentor to all my pupils and monitored pupils with known issues.

(C). Office of the Accountant General, Ondo State 2018

**Summary of Job Schedule at Office of the Accountant General, Ondo State**

* Performed general ledger accounting daily.
* Performed ministries cashbooks.
* Reconciled ministries bank statement with their cashbook.
* Uploaded ministries account on SAP to reflect their monthly transaction.

(D). Ondo State High Court of Justice (Accounting Section) 2015-2016

**Summary of Job Schedule at Ondo State High Court of Justice**

* Prepared payment voucher.
* Assisted in the preparation of cheque books.
* Performed other functions as required.

**MAJOR CONFERENCES AND WORKSHOPS ATTENDED**

Mastering Research Strategies and Methodology in Contemporary Times

**NAME AND ADDRESSES OF THREE (3) REFEREES**

# Name: Dr. A. V. Owoeye

# Address: Physical and Chemical Sciences Department Elizade University, Ilara-Mokin Ondo State.

# Name: Mr Dojumo Michael

# Address: Office of the Accountant-General

# Name: Mr. M. T. Akinnola

# Address: Office of the Auditor General

**SIGNATURE & DATE**

27th February, 2024

Signature Date