**Tel No: 08064497201, 08055325358**

 **E-mail:** **henryadetona@yahoo.com**

**Objective: To be dynamic and be a trustworthy fellow with focus on contributing positively to the development of the Organization and the society.**

**HENRY AJIBADE ADETONA (MR.)**

**BIO-DATA**

**State and Local Government of Origin: Oyo, Ibadan North East**

**Sex: Male**

**Nationality: Nigerian**

**Place of Birth: Ibadan**

**Religion: Christianity**

**Marital Status: Married**

**Date of Birth: 17th July, 1982**

**Permanent Home Address: Road 13, Avenue 2, Pele, Ondo East Local Government, Ondo State.**

**Current Postal Address: c/o Wesley University Ondo, P.M.B. 507, Ondo.**

**Number of children, names & ages :**

1. **Adetona, Mercy Adedolapo ten Years+**
2. **Adetona Marvellous Adetola Eight years +**
3. **Adetona Praise Adesola two years +**

**Next of Kin: FolukeTemitopeAdetona (Mrs.) (Wife)**

**Next of kin Address/E-mail & Telephone Number: Road 13, Avenue 2, Pele, Ondo East Local Government, Ondo State. Folukeadetona01@gmail .com , GSM: 08038554404**

**INSTITUTIONS ATTENDED WITH DATES**

* **Wesley College Practicing School 1, Elekuro, Ibadan, Oyo State 1995**
* **Anglican Grammar School, Iju/Itaogbolu, Akure, Ondo State 2002**
* **Government Science Secondary School, Kotonkarffe, Kogi State 2007**
* **The Federal Polytechnic, Idah, Kogi State 2006**
* **Wesley University, Ondo 2015**
* **Wesley University, Ondo 2023-**

**ACADEMIC QUALIFICATIONS OBTAINED WITH DATES**

* **School Leaving Certificate 1995**
* **Senior School Certificate Education 2002**
* **National Diploma in Accounting (ND) with Upper Credit 2006**
* **Higher National Diploma in Accounting (HND) with Upper Credit 2009**
* **Diploma in Computer Operations 2010**
* **Bachelor of Science in Accounting (BSc. Accounting) (First Class Honor) 2015**
* **Institute of Chartered Accountants of Nigeria (ICAN) 2019**
* Master of Science in Accounting (M.Sc Accounting) KIV

**PROFESSIONAL QUALIFICATION WITH DATE**

**Associate Member, Institute of Chartered Accountants of Nigeria (ICAN) 2019**

**WORKING EXPERIENCE**

**At Wesley University, Ondo**

1. **Senior Executive Officer (SEO Final Accounts) (G/L 8/1) October 1st 2013 -30th Sept. 2018**

 **Higher Executive Officer (HEO Final Accounts) (G/L 7/2) March 1st 2011 – Sept. 30th 2013**

Head, Internal Audit Department, April 1st 2022 to date.

* **Reviewing and Assessing Internal Control System and Engaging in Special Investigations**
* **Verification of Fixed Assets in each location with University Fixed Assets Register**
* **Involving in Fraud Investigation if it occurred within the University**
* **Reviewing Accounting System and Testing of Transaction and Balances**
* **Reviewing level of tax compliance and recommend solution with follow up.**
* **Any other responsibilities as may be assigned by the Management from time to time.**

**Head of Academic Program, Accounting January 16, 2023 till date**

**Head of Academic Program, Finance and Investment, January 16, 2023 till date**

 **Assistant Head, Bursary Department, Treasury Section- October 1,2020 to March 1st, 2022**

**Senior Accountant, Bursary Department, October 1st, 2018 – September 30th, 2020**

**RESPONSIBILITIES AS A SENIOR ACCOUNTANT/ASSISTANT HEAD, BURSARY DEPARTMENT**

* **Maintaining adequate records for all transactions.**
* **Lodgment of receipts into the University’s accounts**
* **Ensuring compliance with payments procedures and policies.**
* **Projects account management.**
* **Performing cash management functions.**
* **Collections and analysis of banks’ financial and credit information.**
* **Preparation of Final Accounts of the University in auditable format.**
* **Liaison between the University and the University External Auditors.**
* **Liaison between the University and the University Pension Administrators.**
* **Supervision of other junior staff in the department.**
* **Preparation of Management accounts for Management, Council and Board of Trustees’ decision making.**
* **Other ad-hoc responsibilities as may be assigned by my Head of Department.**

**Full & Part Time Lecturing 2021 to date**

* **ACC 111 & 121 –Introduction to Financial Accounting I & II**
* **ACC 212 & 222 –Introduction to Cost Accounting I & II**
* **ACC 311 - Cost Control**
* **ACC 424- Public Sector Accounting 11/IPSAS**

**OTHER WORKING PLACES**

**2. Fofa& Sons Enterprises; a division of PZ Nigeria Ltd, Lokoja Depot, Kogi State 2005-2006**

**POSITION: Sales Representative**

**3. Oando Filling Station, No 79, Cemetery Junction, LokojaKogi State. 2006- 2008.**

**POSITION: Sales Representative**

**4. Independent National Electoral Commission (INEC) Jan; 2011- Feb. 15 2011**

**POSITION: Assistance Registration Officer (ARO I).**

**NATIONAL YOUTH SERVICE CORPS (NYSC)**

**Place of Primary Assignment (PPA): Wesley University Ondo, Bursary Department**

**NATIONAL AWARD AND LOCAL AWARDS**

* **NYSC Certificate for National Service March 9th, 2010- February 8th, 2011**
* **Letter of Commendation, Wesley University, Ondo, 2023**

**Present Employment Status: Principal Accountant, Salary Grade Level 11/1 at University of Medical Sciences, Ondo. July 15th, 2024 till date**

Principal Accountant, Salary Grade Level 11/3 October 1, 2021 till March 1st 2024, Employer: Wesley University, Ondo

Chief Accountant, GL 13/1 April 1st, 2024-July 14th, 2024

**COMMUNITY SERVICES WITHIN AND OUTSIDE THE UNIVRSITY**

* **Co-Founder/ First President, Methodist Campus Fellowship (MCF), Federal Polytechnic, Idah Chapter, Kogi State. 2008-2009**
* **Assistant Steward, Wesley University Chapel. 2012 to August,2016**
* **Treasurer, Wesley University Chapel, Ondo August 2016 to 31st October, 2022.**
* **Member, Admission Committee, Wesley University, Ondo 2016 till date**
* **Member, Ceremonials Committee, Wesley University, Ondo 2013 till date**
* **Member, Staff Audit Committee, Wesley University, Ondo 1st August- 31st August, 2018**
* **Member, Ondo ICT School Challenge, 2019**
* **Fully Accredited Lay Preacher, Methodist Church Nigeria 2019**
* **Member, Fish Investors Committee of the University, February 2022 till date.**
* **Chairman, VC’s special committee on school fees Verification, July 2022 till date.**
* **Member, University Management, 2018 till date**
* **Member, University Senate , January 2023 till date**
* **Member, staff workload review committee, September, 2022 till date.**
* **Member, University Bookshop resuscitation committee, September, 2022 till date.**
* **Secretary, University policy on no school fees, no exam committee, July 2022, till date.**
* **Member, University students’ social center committee, July 2022, till date.**
* **Member, University MoU with ICAN, October 2022 till date.**
* **Member, GlobalNet Committee, November 2022 till date.**
* **Senior Chapel Steward I, Wesley University Chapel, November 1, 2022, till date.**
* **Treasurer, University reaccreditation committee, October 2022 till date**
* **Treasurer, University resource verification exercise for new programmes, February 2023 till date**
* **General Coordinator, evening session, Praise House School of Discipleship, Ondo Centre 2023 set**
* **Member, University Re-allocation and Re-Deployment Committee**
* **Member, University renovation committee**
* **Member, Alumni Committee of Wesley University, Ondo.**

**EXTRA CURRICULUM ACTIVITIES**

**Travelling, Farming, and Reading**

MAJOR CONFERENCES AND WORKSHOPS ATTENDED WITH DATES

* **Workshop on International Financial Reporting Standards (IFRS) 2015**

International Workshop on E-Learning, E-Library in collaboration with Southern University, USA 2018

* **Biennial Conference of Methodist Church Nigeria, 2014- Abuja,**
* **Biennial Conference of Methodist Church Nigeria 2016 -Port Harcourt**
* **Biennial Conference of Methodist Church Nigeria and 2018 Aba**
* **Sage 50 Accounting package compliance 2019**
* Jobberman Soft-Skills Training 2023
* Wesley University, Ondo –congregation lectures on
1. We need not be poor- By: Prof. Adeduro Adegeye- February, 29,2024
2. II. Grantsmanship : Writing an Award Winning Research Proposal-by; Prof. Kolawole Adebayo- February, 29,2024
3. III Food system, Food crises and Tertiary Agricultural Education: the mandatory Transformations-by, Dr. Odedina Adeola- February, 29,2024
4. The principle of personal security Awareness at home, office and in Transit- By, Dr. Adetoyinbo J.O- February, 29,2024
* The Nigeria Artificial Intelligent in Education Conference & Workshop on ‘TheAI Revolution : Positioning Stakeholders in Nigeria Education as key Players and Not Spectators’ from 6-8, March, 2024

**RESEARCH PUBLICATIONS**

* **The Problems and Prospects of Government Accounting (A case study of Office of Accountant General of Kogi State). An unpublished project work in partial fulfillment for the Award of National Diploma in Accounting, 2006.**
* **Financial Control in Nigeria Financial banks (A case study of Union Bank of Nigeria PLC, Idah Branch, Kogi State.) An unpublished project work in partial fulfillment for the Award of Higher National Diploma in Accounting, 2009.**
* **Effect of Financial Statement Analysis on Investment Decision. Case study of some Investors in First Bank Nigeria Plc, Ondo Branch. An unpublished project work in partial fulfillment for the Award of Bachelor of Science (BSc) Degree in Accounting, 2015.**

**REFREES**

1. **Prof. Akinkoye, Ebenezer Yemi**

**Department of Management and Accounting,**

**Faculty of Administration,**

**Obafemi Awolowo University,Ile-Ife, Osun State.**

**GSM: 08034086475**

1. **Pastor Stephen Komolafe**

**Rector, Praise House School of Discipleship Mission**

**GSM: 08034707186**

1. **The Very Rev. Paul O. Odeleye**

Chaplain, Wesley University Chapel

GSM: 07032628826