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**Department of Works and Services**

**INTERNAL MEMO**

***From:*** Craftman ***To:*** ADW

***Through.: HOD Electrical***   ***Date: 14/06/24***

**REPOSITIONING OF BURSARY GENERATING SET TO THE BACK OF SECURITY UNIT AT ODOSIDA CAMPUS**

The need to reposition the bursary generating set to the back of the security unit office at the Odosida campus due to the unpleasant noise generating to the learning environment.

The quotation for the job to be completed are as follows:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SN** | **ITEMs** | **Quantity** | **Price(#)** | **Total Price (#)** |
| 1 | 200AMs Km switch (4 pole) | 1 | 47,000 | 47,000 |
| 2 | 2.5mm Wire single core (Black) | 3 | 48,000 | 144,000 |
| 3 | 16 by 16 Tranking | 7 | 1000 | 7000 |
| 4 | Transportation |  | 1000 | 1000 |
|  |  |  |  | **199,000** |

Sir,

The sum of One Hundred and Ninty-Nine Thousand Naira is requested for your approval.

Thank you.

Akinpelumi Duyilemi P.