CURRICULUM VITAE

 Name: NEJO OLUWASEUN CHRISTIANAH

 Title: Mrs.

 Sex: Female

 Date of Birth: 30th September, 1986

Place of Birth: Okitipupa

State of Origin: Ondo

Local Government Origin: Ose

Nationality: Nigerian

Religion: Christianity

Permanent Home Address: Road 6, Island Community, Odo-Ayo Quarter, Akure Garage, Ondo

Correspondence Address: Road 6, Island Community, Odo-Ayo Quarter, Akure Garage, Ondo

 E-mail: nejooluwaseun@gmail.com/oogunmola@unimed.edu.ng 08061622201, 09067532646

Marital Status: Married

Next of kin: Nejo Marvelous Oluwanifemi

Next of kin’s Address: Road 6, Island Community, Odo-Ayo Quarter, Akure Garage, Ondo

Next of kin’s Email: nejothompson@gmail.com

Next of kin’s contact: 08066171373

 **INSTITUTION ATTENDED WITH DATE:**

* Wesley University, Ondo 2017-2020
* Rufus Giwa Polytechnics, Owo, Ondo State 2009-2011
* National Institute for Educational Planning and Administration (NIEPA) 2008-2009
* Ilaje Grammar School Atijere 1999-2004
* Community Primary School Onagunje 1992-1998

 **ACADEMIC QUALIFICATION:**

* B.sc. in Hospitality Management and Tourism 2020
* National Diploma in Hospitality Management Technology 2011
* Computer Science & Secretariat Studies (NIEPA) 2009
* Senior Secondary School Certificate 2004
* Primary School Leaving Certificate 1998

 TRAINING CERTIFICATE

* Tetfund Conference (Intensive Performance Improvement and Administrative skills

for secretaries and administrative officers in tertiary institutions) 2024

* Data Analysis using SPSS and MS power BI by DBI 2023
* International Volunteering (YFSD) 2023
* African Agenda 2063 (LPMV) 2023
* Train the Trainer (LPMV) 2023

 WORKING EXPERIENCE:

* University of Medical Sciences, Ondo (Data Entry Clerk) 2022-till date
* MPG Research Institute Ondo (Data Analyst) 2020-2022
* Danyks Hotel & Suite Ondo (Receptionist) 2020
* Esportal Suites Hotel & Resorts, Ondo (Bar Attendant) 2011
* Atorise Consultancy & Investment Company, Limited Ondo (Secretary) 2010

 EXTRA-CURRICULAR ACTIVITIES

* Computer operator
* Researcher
* Data analysts
* Excel
* SPSS
* Event Decoration, Catering Service, Cake& Pastries Production

REFEREES

**Dr. Ogundiniyi S.O**

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**Dr. Igbaro J.O**

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**Dr. Nejo Thompson**

Nigeria Police Force

Funbi-Fagun, Ondo

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